

Call for Submissions  
Performing Arts Residency  
Budget: \$15,000

**San Diego International Airport seeks two resident performing arts groups to create, rehearse, and perform original work at the airport.**

**Background**

San Diego International Airport's Performing Arts Program provides a unique platform to celebrate San Diego's local culture and present the region's diverse talent in dance, theater, and live music, through an ongoing concert series, special performances, and an annual airport residency. The program enhances the airport environment and enriches the experience of airport visitors by providing unexpected encounters with arts programming.

SAN's Arts Program launched its Performing Arts Residency Program in 2016. The residency cultivates the local performing arts community by inviting two artist groups/collectives to develop and perform new work over the course of five months that is inspired by, and enlivens, the airport environment.

**Project Scope**

The Performing Arts Residency Program supports the development and public performance of new work that simultaneously affords the artists an opportunity and space to create and rehearse new material while providing patrons of SAN a unique opportunity for interaction through the performing arts. This process-oriented residency is open to contemporary performing artists in all disciplines—dance, music, theater, as well cross-disciplinary media including digital performance and projection.

Examples of programming may include local, regional and international music, modern, traditional or ethnic dance, as well theatrical productions inspired by or developed in response to the airport setting. Performing arts groups, collectives, organizations, companies, and higher education performing arts departments are encouraged to submit their qualifications for consideration.

Goals of the program include:

- Enhance the airport environment and engage the traveling public with unexpected and participatory encounters with culture through performance art.
- Provide artists with an opportunity for research, development, and performance of new projects.
- Extend artists the opportunity to expand the reach of their programming and gain new patronage through the airport's audience of 20 million annual travelers.
- Provide a unique venue for rehearsals, public interaction (including workshops), and cumulative performances.
- Create new opportunities for dialogue and collaboration between SAN and community arts organizations.

A contract in the amount of \$15,000 will be awarded for a five-month residency period. The selected artist groups/organizations will be required to conduct at least one performance or

workshop per month and will work with the airport's Arts Program staff to schedule all meetings, activities and engagement exercises necessary for the project development process. One of the monthly performances will be required to be offsite and within the San Diego community. The performance/workshop will incorporate material and content generated from the Airport Residency. Each residency will commence with an initial site research and proposal development period and the selected artist groups/organizations will work with Arts Program staff to define culminating performances.

### **Timeline/Deadlines**

Information Session: September 28, 2017 (6:00 p.m. Pacific Standard Time)  
Submissions due: **October 8, 2017** (11:59 p.m. Pacific Standard Time)  
Finalist Interviews: November 9, 2017  
Notification: Week of November 13, 2017

1<sup>st</sup> Residency begins: January 2018  
1<sup>st</sup> Residency ends: May 2018

2<sup>nd</sup> Residency begins: July 2018  
2<sup>nd</sup> Residency ends: November 2018

### **Proposal Guidelines**

#### **Digital Submission Requirements:**

#### **1. Cover Sheet**

Contact information (must include ALL of the following): name, address, phone number, **website**, and email address of participating artist group/organization. **\*Identify a main person of contact for the group.**

#### **2. Letter of Interest**

A 1-2 page document including the following:

1. 1-2 sentence description of proposed residency project.
2. 1-2 sentence mission statement of artist group/organization.
3. Brief history of artist group/organization (1-2 paragraphs).
4. Description of why artist group/organization is well suited for this residency opportunity.
5. Goals and objectives of proposed residency project, including a description of how the project will offer airport patrons a high-quality, interactive performance experience, unlike other airports or performing arts venues/situations. Also include preliminary ideas about the single community performance to take place outside the airport.
6. Description of artist group/organization's experience with developing original, site-specific content.
7. Description of how the residency will allow for growth and further sustainability of artist group/organization.
8. Description of artist group/organization's experience with community outreach.

9. Any specific requirements of project (tech, rehearsal/performance space needs, etc.)

### 3. Video

A minimum of three website links to video clips of performance examples featuring artist group/organization within the past two years. Video must be housed online (YouTube, Vimeo, organization website, etc.) and must remain accessible until **December 31, 2017**. No download or Dropbox files will be accepted for video submissions. Videos will be judged solely on content and not on production value. Cell phone video is ok. For each video link, include the following information:

1. Name of performance.
2. Date and location of performance.
3. Names and titles/roles of all performers in performance.
4. 1-2 sentence description of performance.
5. Specify whether video has been edited in any way (multiple camera angles spliced, multiple performances combined, post production editing of audio/video, effects added, etc.) or whether it is an unedited, continuous "straight-shot" of a single live performance. **\*At least one video link submitted must be a single live performance recorded without editing.**

### 4. Images

A minimum of three high-resolution digital photos representative of the artist group/organization. For each photo, include the following information:

1. Name/content of photo.
2. Date and location of when photo.
3. Names and titles/roles of all performers in photo.
4. 1-2 sentence description of photo.
5. Photo credit to photographer of photo.

**\* Website links to photos online will NOT be viewed as part of the review process. No download or Dropbox files will be accepted for photo submissions.**

#### **Image Specifications:**

- PC-compatible files only
- JPEG format only
- File size: **Total photo submissions must not exceed 10MB in size**

### 5. Biographies

A one paragraph biography on each principal and core member of artist group/organization.

### 6. References

Three professional references of the artist group/organization. For each reference, include the following contact information: name of reference, name of affiliated organization, address, phone number, and email address.

#### **7. Awards, Accomplishments, Acknowledgements**

Include any grant funds received, awards bestowed, notable press/media coverage, etc.  
(One page maximum.)

Please consolidate all materials into a single PDF and email submissions to [arts@san.org](mailto:arts@san.org)

**Subject: SAN 2018 Performing Arts Residency Program**

**\*Only email submissions will be reviewed.**

#### **Terms and Conditions**

This Call for Submissions is open to performing artist groups, organizations, ensembles, and artist collectives interested in submitting proposals for the Performing Arts Residency Program at San Diego International Airport. Arts Program staff reserves the right to select venue locations and rehearsal/performance times and dates at the airport based on availability, constraints and other operational factors. San Diego International Airport will promote and publicize the residency through various mediums, including news, web, and social media. Any and all publicity efforts related to the residency on the artist's part must be coordinated in conjunction with Arts Program staff.

#### **Selection**

A panel consisting of regional and national performing arts professionals vetted by Arts Program staff and approved by SAN's Art Advisory Committee will review submissions. Proposals will be judged on the following criteria:

1. Quality, creativity, consistency, and cultural relevance of past work.
2. Performance history or record.
3. Interest in and comprehension of residency program.
4. Experience developing and performing original content for diverse audiences.
5. Experience engaging the public or community in the creative process.
6. Opportunity for creative growth and development through residency program.

Following receipt and review of submissions, selected finalists will be invited to interview within three weeks of application closing. Notification will be made by email or phone. San Diego International Airport reserves the right to choose no artist group/organization if applicants do not meet qualifying requirements.

#### **SAN Contribution/Collaboration with Arts Program Staff**

Arts Program staff will provide administrative, programming, and coordinating support. Associated venue costs (security, custodial, tech as agreed upon) will be provided by the airport, subject to scheduling protocols and availability of space/services. Note that all members of any artist group/organization will be expected to work with Arts Program staff directly in order successfully facilitate the residency. A single person of contact for the artist group/organization

must be designated to assume responsibility for all communication with airport Arts Program staff, programming activity, and representation of the artist group/organization at meetings, etc.

### **Ownership of Work**

Artist group/organization shall retain ownership, including all copyright, title, patent, and intellectual property rights of original content developed during the residency period including but not limited to songs, choreography, and participatory workshops. Artist group/organization may feature original content developed during residency in future performances or engagements for purposes unrelated to the airport residency. Artist group/organization agrees to credit San Diego International Airport as a partner when performing said content at future engagements.

### **Liability and Insurance**

Artist group/organization will be responsible for maintaining commercial general liability insurance as well as automobile insurance for any owned vehicles for the duration of the residency. Artist group/organization must maintain workers compensation as required by California state law unless exempt.

### **Security and Background Screening**

All members of artist group/organization must pass a ten year background screening and complete a two hour airport security training course in order to gain clearance for post-security performances in the airport terminals. The cost of the screening and badging for each individual member is \$38.

### **Reproduction Rights**

The Airport Authority reserves the right to photograph, film, videotape or otherwise depict performers of the residency and to distribute such photographs, film, video or depictions at any time during the residency or thereafter for the purposes of promotion in relation to the residency or San Diego International Airport, provided that name recognition is given to the artist group/organization concurrent with such use. Artist group/organization will be responsible for furnishing professional quality images and videos for staff approval and promotional use throughout the duration of the residency.

### **Questions**

For questions about the residency opportunity, email [arts@san.org](mailto:arts@san.org)